

WOODLAND TOWNSHIP BOARD OF EDUCATION

AGENDA

August 28, 2017

Regular Meeting

1. Call to Order

In accordance with the Open Public Meetings Act, this meeting was advertised in the Burlington County Times and posted in the Chatsworth Elementary School and on the District's Web Site.

2. Complaint Procedure:

If a problem arises, the teacher will notify the administrator. If a parent calls or comes to see the administrator, the administrator will instruct the parent to meet with the teacher. If the parent-teacher meeting does not resolve the problem, the parent can meet with the teacher and administrator. If this meeting does not resolve the problem, the parent can go to the School Board at which time the administrator and teacher may be represented. In the event, that a parent or citizen bypasses the complaint procedure; the Board will not discuss or take action on the complaint.

Public agendas are available as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the business office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

3. Pledge of Allegiance

4. The Board Secretary swears in the following appointed Board of Education member: Linda Morris.
REQUIRED OATHS FOR SCHOOL BOARD MEMBERS (Pursuant to N.J.S.A. 18A:12-2.1 and N.J.S.A. 41:1-1 and 1-3)

I, _____, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the Governments established in the United States and this State, under the authority of the people. So help me God.*

I, _____, do solemnly swear (or affirm) that I possess the qualifications prescribed by law for the office of member of a board of education and that I will faithfully, impartially and justly perform all the duties of that office according to the best of my ability So help me God.*

Sworn and subscribed to before me this 28rd day of August, 2017.

_____ (Authorized Signature)

_____ (Signature of Board Member)

5. Roll Call

Dennis Cronin	_____
Edward Vincent	_____
William Dirkin	_____
Melissa Horner	_____
Linda Morris	_____
Misty Weiss, Superintendent	_____
Carolyn Fischl, Supervisor	_____
George Gahles, BA	_____

6. President Opens the Meeting - Time _____

7. This is to advise that the Woodland Township Board of Education may begin discussions regarding amendment(s) to the Superintendent’s contract, subject to approval by the NJ Department of Education's Burlington County Executive Superintendent. No action will be taken at this meeting.

8. Public comment on the Woodland School District’s Superintendent Contract.

During this time of public comment, the following rules shall apply for anyone participating in the public comment time:

- In response to comments or questions, the Board may respond (or ask the Superintendent or Business Administrator to do so), or may also opt to take the matter up at a future meeting so that the matter is researched by the district administration;
- The presiding officer may interrupt, warn, or terminate a participant’s statement when the statement is too lengthy, abusive, obscene, or irrelevant;

- The portion of the meeting during which participation of the public is allowed shall be limited to thirty (30) minutes unless prior permission has been granted.

During this section of public participation, individuals may address the Board regarding the Superintendent's contract only.

Participation opened at _____. Participation Closed at _____.

9. Board Member Comments on the Agenda

10. Public Comments on Agenda Items Only

11. MOTION: To approve the minutes for:

a. Regular Meeting - July 16, 2017

Roll Call

Dennis Cronin _____

Ed Vincent _____

William Dirkin _____

Melissa Horner _____

Linda Morris No Vote

MONTHLY FINANCIALS/CONTRACTS:

12. Consent Agenda:

The Following action items A through E will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: To accept the financial Report of the Secretary for the month ending June 2017:
Balance on hand in the general account which includes special revenue: **\$104,256.66**

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C.

6A:23-2.12(c)3, George Gahles, Board Secretary, certifies that as of June 2017, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Sch. Bus. Adm. /Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Woodland Township Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of June 2017, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

B. To approve to authorize the Business Administrator to make transfers within accounts for the month of June 2017.

C. MOTION: To approve the bills list:

BE IT RESOLVED, that the Board of Education approve the bills **\$652,525.22** for the month of June 2017 to be paid, and the Secretary and President be hereby authorized and directed to draw orders on the Business Administrator for the payment of the same.

D. MOTION: To approve the gross wages for the pay period ending June 15, 2017 in the amount of **\$80,716.26**, and for June 19, 2017 in the amount of **\$61,817.03**, and for the pay period ending June 30, 2017 in the amount of **\$20,489.25**.

E. MOTION, BE IT RESOLVED, that the Board of Education hereby grants the Business Administrator authority to pay routine bills in between School Board meetings, until the next Reorganization Meeting. Bills paid between Board meetings will then be approved by the Board at its next regular meeting.

Roll Call	
Dennis Cronin	_____
Ed Vincent	_____
William Dirkin	_____
Melissa Horner	_____
Linda Morris	No Vote

FINANCIALS/CONTRACTS:

13. Consent Agenda:

The Following action item A will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

- A. MOTION: BE IT RESOLVED, that the Board of Education approve the following school lunch prices for the 2017-18 school year, revised in accordance with NJ Department of Agriculture's Child Nutrition Program guidelines:
 - a. Student lunch from \$2.60 to \$2.70

Roll Call

Dennis Cronin	_____
Ed Vincent	_____
William Dirkin	_____
Melissa Horner	_____
Linda Morris	No Vote

PERSONNEL:

14. Consent Agenda:

The Following action item A through E will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

- A. MOTION, BE IT RESOLVED, that the Board of Education accept the resignation of Gianna Moscatello (music teacher) submitted on August 23, 2017.

- B. MOTION, BE IT RESOLVED, that the Board of Education approve the hire of Cassandra Sicolo, part-time music teacher (two days per week) at Step 1 of the teacher’s salary guide, prorated.

- C. MOTION, BE IT RESOLVED, that the Board of Education approves teacher, Tara Corsner, to move laterally on the salary guide at BA +15 as she has completed 24 credits of master’s level coursework.

- D. MOTION, BE IT RESOLVED, that the Board of Education approves teacher, Tara Corsner, to conduct a research study for the purpose of determining the effectiveness of integrating mindset instruction into the resource classroom in order to complete Capstone project coursework.

- E. MOTION, BE IT RESOLVED, that the Board of Education approve the job descriptions for the following stipend positions
 - a. Art Club Advisor
 - b. Athletic Coach
 - c. Assistant Athletic Coach
 - d. Yearbook Club Advisor
 - e. National Junior Honor Society Advisor
 - f. Battle of the Books Advisor
 - g. Teacher-In-Charge

Roll Call

Dennis Cronin	_____
Ed Vincent	_____
William Dirkin	_____

Melissa Horner _____
Linda Morris No Vote

CURRICULUM AND INSTRUCTION:

15. Consent Agenda:

The Following action item A will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

- A. AMOTION, BE IT RESOLVED, that the Board of Education approve Lexia Reading Core (A Rosetta Stone Company) program as a supplemental special education instruction program for the 2017-18 school year.

Roll Call
Dennis Cronin _____
Ed Vincent _____
William Dirkin _____
Melissa Horner _____
Linda Morris No Vote

EDUCATIONAL PROGRAM:

16. Consent Agenda:

The Following action items A through C will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

- A. MOTION, BE IT RESOLVED, that the Board of Education ratify the Contract between the Chatsworth Elementary Teacher Association and the Woodland Township Board of Education dated July 1, 2017- June 30, 2020.
- B. MOTION, BE IT RESOLVED, that the Board of Education approve the 2017-18 Superintendent’s District goals.
 - a. Goal #1: The Superintendent will lead the district in implementing a Reader’s Workshop model for grades K-5.
 - b. Goal #2: The Superintendent will develop an action plan in alignment with student and staff wellness.
 - c. Goal #3: The Superintendent will operate the school district in a fiscally prudent matter while balancing educational needs and opportunities.
- C. MOTION, BE IT RESOLVED, that the Board of Education approve revisions to the 2017-18 school district calendar, changing October 6th, early dismissal - Teacher-in-Service, to just an early dismissal.

Roll Call

Dennis Cronin	_____
Ed Vincent	_____
William Dirkin	_____
Melissa Horner	_____
Linda Morris	No Vote

POLICY:

17. Consent Agenda:

The Following action item A will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION, BE IT RESOLVED, that the Board of Education give approve the second and final reading of the following policies:

- a. 0000.01 Introduction (M) (Revised)
- b. 0000.02 Introduction (M) (Revised)
- c. 0000.03 Introduction (M) (Revised)
- d. P 2320 Independent Study Programs (Abolished)
- e. P 2415.06 Unsafe School Choice Option (M) (Revised)
- f. P & R 2460 Special Education (M) (Revised)
- g. R 2460.1 Special Education - Location, Identification, and Referral (M) (Revised)
- h. R 2460.8 Special Education - Free and Appropriate Public Education (M) (Revised)
- i. R 2460.9 Special Education - Transition from Early Intervention Programs to Preschool Programs (M) (Revised)
- j. R 2460.15 Special Education - In-Service Training Needs for Professional Development and Paraprofessional Staff (M) (New)
- k. R 2460.16 Special Education - Instructional Material to Blind or Print-Disabled Students (M) (No Revision Required/Readopt)
- l. P 2464 Gifted and Talented Students (M) (Revised)
- m. P 2467 Surrogate Parents and Foster Parents (M) (Revised)
- n. P 2622 Student Assessment (M) (Revised)
- o. P & R 3160 Physical Examination (M) (Revised)
- p. P & R 4160 Physical Examination (M) (Revised)
- q. P & R 5116 Education of Homeless Children (Revised)
- r. P 5465 Early Graduation (Abolished)
- s. P 7446 School Security Program (New)
- t. P 8350 Records Retention (New)
- u. P & R 1240 Evaluation of Superintendent (M) (Revised)
- v. P 1511 Board of Education Website Accessibility (New)
- w. P & R 3126 District Mentoring Program (Revised)
- x. P & R 3221 Evaluation of Teachers (M) (Revised)
- y. P & R 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)

- z. P & R 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)
- aa. P & R 3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)
- bb. P & R 3240 Professional Development for Teachers and School Leaders (M) (Revised)
- cc. P & R Suspension (M) (Revised)
- dd. P 5620 Expulsion (M) (Revised)
- ee. P & R 7424 Bed Bugs (New)
- ff. P 7461 District Sustainability Policy (New)
- gg. P 8505 Local Wellness Policy/Nutrient Standards for Meals and Other Foods (M) (Revised)
- hh. P 8550 Unpaid Meal Charges/Outstanding Food Service Charges (M) (Revised)

Roll Call

Dennis Cronin	_____
Ed Vincent	_____
William Dirkin	_____
Melissa Horner	_____
Linda Morris	No Vote

18.. Superintendent’s Report

A. Important Dates:

- a. Staff first day is Tuesday, September 5, 2017
- b. Student first day is Thursday, September 6, 2017
- c. Back to School Night - Tuesday, September 12, 2017 - Open house set-up similar to last year - if any BOE members can attend that would be great.
- d. September 25, 2017 - BOE regular meeting

B. Balanced Literacy Initiative for grades K-5

- a. Parent letter is included in your back-up information explaining the Language Arts program transition.
- b. Teachers will all discuss this at back to school night with their parents.
- c. Parent information night will be held in October.

C. School Boards Field Service Representative, Jesse Adams Jr., will be coming Monday, September 25 at 6pm (prior to regular meeting) to provide the BOE with training on Roles and Responsibilities of Board Members.

19. Board Comments

20. Public Comments

21. MOTION, Adjournment

Roll Call	
Dennis Cronin	_____
Ed Vincent	_____
William Dirkin	_____
Melissa Horner	_____
Linda Morris	No Vote

Time _____