

WOODLAND TOWNSHIP BOARD OF EDUCATION
AGENDA

April 10, 2017

Rescheduled for March 27, 2017 canceled meeting
Regular Meeting

1. Call to Order

In accordance with the Open Public Meetings Act, this meeting was advertised in the Burlington County Times and posted in the Chatsworth Elementary School and on the District's Web Site.

2. Complaint Procedure:

If a problem arises, the teacher will notify the administrator. If a parent calls or comes to see the administrator, the administrator will instruct the parent to meet with the teacher. If the parent-teacher meeting does not resolve the problem, the parent can meet with the teacher and administrator. If this meeting does not resolve the problem, the parent can go to the School Board at which time the administrator and teacher may be represented. In the event, that a parent or citizen bypasses the complaint procedure; the Board will not discuss or take action on the complaint.

Public agendas are available as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the business office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

- 3. Pledge of Allegiance
- 4. Roll Call

Dennis Cronin	_____
Colleen Jaggard	_____
Ed Vincent	_____
William Dirkin	_____
Melissa Horner	_____
Misty Weiss, Superintendent	_____
Carolyn Fischl, Supervisor	_____
George Gahles, BA	_____

- 5. President Opens the Meeting
- 6. Board Member Comments on the Agenda
- 7. Public Comments on Agenda Items Only
- 8. Student Recognition
 - a. Woodland Township National Junior Honor Society Presentation
- 9. MOTION: To approve the minutes for:
 - a. Regular Meeting February 27, 2017
 - b. Special Meeting – Preliminary Budget – March 20, 2017

Roll Call	Dennis Cronin	_____
	Colleen Jaggard	_____
	Ed Vincent	_____
	William Dirkin	_____
	Melissa Horner	_____

MONTHLY FINANCIALS/CONTRACTS:

- 10. Consent Agenda:

The Following action items A through I will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

- A. MOTION: To accept the financial Report of the Secretary for the month ending January 2017: Balance on hand in the general account which includes special revenue: \$135,759.73

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, George Gahles, Board Secretary, certifies that as of January 2017, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Sch. Bus. Adm. /Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Woodland Township Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of January 2017, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B. To approve to authorize the Business Administrator to make transfers within accounts for the month of January 2017.

C. MOTION: To approve the bills list:

BE IT RESOLVED, that the Board of Education approve the bills \$259,446.51 for the month of January 2017 to be paid, and the Secretary and President be hereby authorized and directed to draw orders on the Business Administrator for the payment of the same.

D. MOTION: To approve the gross wages for the pay period ending January 15, 2017 in the amount of \$74,410.68 and for the pay period ending January 30, 2017 in the amount of \$75,991.75.

E. MOTION: To accept the financial Report of the Secretary for the month ending February 2017: Balance on hand in the general account which includes special revenue: \$176,380.20

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, George Gahles, Board Secretary, certifies that as of February 2017, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Sch. Bus. Adm. /Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Woodland Township Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of February 2017, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

F. To approve to authorize the Business Administrator to make transfers within accounts for the month of February 2017.

G. MOTION: To approve the bills list:

BE IT RESOLVED, that the Board of Education approve the bills totaling \$249,035.32 for the month of February 2017 to be paid, and the Secretary and President be hereby authorized and directed to draw orders on the Business Administrator for the payment of the same.

H. MOTION: To approve the gross wages for the pay period ending February 15, 2017 in the amount of \$81,858.03 and for the pay period ending February 28, 2017 in the amount of \$79,836.77.

I. MOTION: BE IT RESOLVED, that the Board of Education approve the Special Education Medicaid Initiative (SEMI) waiver for its participation for the 2017-18 school year.

Roll Call Dennis Cronin _____
 Colleen Jaggard _____
 Ed Vincent _____
 William Dirkin _____
 Melissa Horner _____

PERSONNEL:

11. Consent Agenda:

The Following action items A through D will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

- A. MOTION: BE IT RESOLVED, that the Board of Education approve, Christine Hammett, maternity leave replacement teacher, at a salary of \$110 per day, for the first 10 days, beginning day 11 prorated on the teacher’s salary guide step 1 beginning March 13.
- B. MOTION: BE IT RESOLVED, that the Board of Education approve, Bobbi S. Smith, Substitute Aide, at a salary of \$12 per hour, beginning April 11, 2017.
- C. MOTION: BE IT RESOLVED, that the Board of Education approve, Victoria Eisert, maternity leave beginning Thursday, April 13, 2017 – June 19, 2017.
- D. MOTION: BE IT RESOLVED, that the Board of Education approve, Maureen Rowan, maternity leave replacement teacher, at a salary of \$110 per day, for the first 10 days, beginning day 11 prorated on the teacher’s salary guide step 1 beginning April 24.

CURRICULUM:

- A. MOTION: BE IT RESOLVED, that the Board of Education approve the attached job description for a paraprofessional.

Roll Call Dennis Cronin _____
 Colleen Jaggard _____
 Ed Vincent _____
 William Dirkin _____
 Melissa Horner _____

POLICY:

- A. MOTION: BE IT RESOLVED, that the board of Education approve the 2nd and Final reading of the following policies:
 - a. P & R 1510 Americans with Disabilities Act
 - b. P 2425.30 Title I – Educational Stability for Children in Foster Care
 - c. P & R 2418 Section 504 of the Rehabilitation Act of 1973 – Students
 - d. P & R 8330 Student Records

Roll Call	Dennis Cronin	_____
	Colleen Jaggard	_____
	Ed Vincent	_____
	William Dirkin	_____
	Melissa Horner	_____

EDUCATIONAL PROGRAM:

- A. MOTION: BE IT RESOLVED, that the Board of Education approve homebound instruction for Student 206 with Educere at a rate of \$768 for the remainder of the school year beginning on March 22, 2017.
- B. MOTION: BE IT RESOLVED, that the Board of Education approve the establishment of an Elementary Special Class Program – Learning/Language Disabilities (Mild/Moderate) starting the 2017-18 school year.

MISCELLENEOUS:

- A. MOTION: BE IT RESOLVED that the Board Solicitor has reviewed the executive session meeting minutes from 2016 and Board determines that release of the same is appropriate.
- B. MOTION: BE IT RESOLVED, that the Board of Education approve the launch of the district’s new website by Omni Data Technology Solutions.

Roll Call	Dennis Cronin	_____
	Colleen Jaggard	_____
	Ed Vincent	_____
	William Dirkin	_____
	Melissa Horner	_____

12. Superintendent’s Report

A. Discipline Report – 1 Students Suspended

B. H.I.B. Incidents:

0 incidents reported: _____ were confirmed bullying, _____ determined to be non – HIB related or non-actionable HIB and _____ inconclusive.

C. Drills:

- a. February 28, 2017 – Lockdown Drill
- b. February 7, 2017 – Evacuation Drill
- c. March 28, 2017 – Table-Top Drill
- d. March 29, 2017 – Evacuation Fire Drill

D. New Jersey Tiered System of Supports-Early Reading (NJTSS-ER) Professional Development Grant – Woodland Township School District has been selected to participate in the NJTSS-ER grant project.

- a. Participating schools will receive coaching and technical assistance from highly trained coaches in the NJTSS-ER

E. Read Across America Activities throughout the month of March

- a. Classes decorated classroom doors with a particular country
- b. Students traveled the world with the classes.
- c. Parents were invited in to travel the world to view student work.
- d. Various other activities conducted as well (reading buddies, assembly, theme week)

13. Board Comments

14. Public Comments

15. MOTION: RESOLUTION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of Woodland Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene at the conclusion of closed session:

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Woodland Township Public School District will go into closed session for the following reason(s) as outlined in N.J. S.A. 10:4-12:

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body;

Any matter involving the purpose, lease or acquisition of real property with public funds, the setting bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospect public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion;

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Adjourn to Executive Session at _____ (Insert Time)

16. Adjournment