



Buildings and Grounds

Patrick Sullivan, Supervisor

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To: **Denise McCarthy, SBA**

From: **Patrick Sullivan, Supervisor of Buildings and Grounds**

Date: **07/01/2026**

Re: **IAQ ANNUAL NOTIFICATION**

IAQ Annual – July 2026

Report In accordance with Board Policy P7421 Indoor Air Quality Standards, and the statutes sited therein, the following actions were taken in accordance with Regulation R7421 for the school year 2025-2026:

- A preventive maintenance schedule for HVAC is in place
- Use of general and local exhaust ventilation is in place
- All HVAC systems are working properly
- All mechanical ventilation such as windows, doors, vents, stacks are operational
- All required IAQ procedures during renovation or painting were followed
- Employees were notified at least 24 hours in advance of work involving air contaminants such as paint
- All appropriate maintenance records have been maintained